**Step-by-Step Guide to the Auction**

1. **Preparation**:
   * **Pre-registration**: Bidders are encouraged to pre-register online or at the Treasurer's Office starting approximately two weeks before the auction. This helps streamline the process on the day of the auction1.
   * **Pre-deposit Funds**: Bidders can pre-deposit funds equal to or exceeding the amount they plan to spend. This ensures they have the necessary funds available immediately after winning a bid1.
2. **Arrival at the Auction Venue**:
   * **Check-in**: Bidders must check in at the designated registration area. This usually happens between 9:00 a.m. and 9:55 a.m2. Bidders will receive a bidder number and a list of properties.
   * **Verification**: Bidders' identification and pre-registration details are verified.
3. **Auction Proceedings**:
   * **Opening Remarks**: The auctioneer will start with opening remarks and explain the rules and procedures.
   * **Property Listings**: The auctioneer will call out the court case number, address, and appraised price for each property.
   * **Bidding**: Bidders will place their bids on the properties. The highest bidder wins the property3. Bids start at a minimum amount, usually determined by the assessed value or the total amount of unpaid taxes1.
   * **Immediate Payment**: Bidders who haven't pre-deposited funds must pay immediately after winning a bid. Payment methods accepted include cash, cashier's checks, or money orders1.
4. **Post-Auction**:
   * **Property Deeds**: Winning bidders receive the property deeds and any necessary documentation.
   * **Property Inspection**: Bidders are encouraged to inspect the properties before the auction to understand their condition and potential value.

**Role of the Bidder**

* **Research**: Bidders should research properties of interest, including their condition, location, and market value.
* **Preparation**: Bidders should pre-register and pre-deposit funds if possible.
* **Active Participation**: Bidders actively participate in the bidding process, placing bids on properties they are interested in.
* **Immediate Payment**: Bidders who win properties must be prepared to pay immediately if they haven't pre-deposited funds.
* **Documentation**: Bidders receive and manage the necessary documentation and deeds for the properties they win.

Taken from CoPilot Microsoft AI